

Letter of Understanding for Retreats and Camps

The following rules and guidelines have been put in place to ensure fun, safety, and spiritual growth at camp. Failure to follow these rules and guidelines will result in consequences in accordance with our discipline policy.

R REMAIN IN DORMS AFTER LIGHTS OUT
U UNDER NO CIRCUMSTANCES ENTER THE OTHER SIDE OF THE DORMS (BOYS/GIRLS)
L LIGHTED AREAS ONLY AT NIGHT
E EVERYONE ATTENDS EVERYTHING
S STAY WITHIN BOUNDARIES

R RESPECT OTHERS AT ALL TIMES
U UNCLEANLINESS IS NOT PERMITTED
L LEAVE OTHER'S PROPERTY ALONE
E EXCEPT WHEN SLEEPING, WEAR SHOES
S SIN IS NOT SOMETHING TO BE CELEBRATED

R RETRIEVE ANY OF YOUR BELONGINGS
U UNLEASH YOUR GOOD ATTITUDE
L LISTEN TO CAMP STAFF
E EXCLUDE YOURSELF FROM ANY P.D.A.
S SUPPRESS BAD LANGUAGE

The Best Rule: The Youth Leader may add or modify any rule at any time as necessary

The following items and actions are not allowed at Bonclarken: Alcoholic beverages, Smoking of any form (including use of electronic smoking/vaporizing devices), Illegal drugs and/or illegal use of drugs, Swimming in the lake, Firearms and other weapons, Fireworks (unless permission granted by President of Bonclarken), Pets inside any building (exception for service animals), Pornographic or sexual materials of any form, Other activity/materials deemed damaging or disruptive by Bonclarken

We DO NOT allow students to carry their cell phones or any other electronic devices. Cell phones will be collected at the start of camp and returned in the event of an emergency or when we return home.

We have a zero tolerance policy for any forms of verbal, physical, or sexual abuse. Violations of this policy will be met with immediate and serious consequences, up to and including expulsion from camp at your own expense.

I have read the letter of understanding including the Rules, Rules, Rules, prohibited items, and discipline policy on the reverse side of this page. I agree to abide by these rules and accept discipline. If I do not, I understand that in certain severe circumstances I may be asked to leave camp. In case of these circumstances I understand there will be no refund of my camp money and my parents will be responsible for my transportation away from camp.

Camper's Signature _____ Date: _____

Camper's Parent or Guardian Signature _____ Date: _____

BC Students Discipline Policy for Camps and Retreats

We want everyone to have a safe, enriching, and fun experience while at camp. To that end, we will enforce our camp rules. It is our goal to mirror the grace and firmness of Jesus in the way we enforce these policies.

OUR APPROACH

- Safety and integrity matter. We take seriously any action that threatens the well-being of a student, leader, or the group.
- Grace and restoration guide us. Discipline is not about punishment—it's about helping students grow, repair harm, and rejoin the community.
- **Some free time is not directly supervised.** Students are expected to conduct themselves wisely and follow all camp rules even during unstructured moments.
- We teach students to resolve conflict and frustrations on their own by following the principles of Matthew 18:15–22: talk directly, seek understanding, and forgive freely.

DISCIPLINE PROCESS

Violating camp rules will result in discipline from the leaders present. Most issues follow a 3-strike system, with the goal of correcting behavior early and moving forward.

- First Strike — Verbal Warning
 - A leader will clearly address the behavior, redirect the student, and help them get back on track.
- Second Strike — Meeting With the Youth Leader
 - The student will have a private conversation with the Youth Leader to discuss the issue, understand why the rule matters, and determine what repair may be needed.
- Third Strike — Phone Call Home
 - If the behavior continues, the Youth Leader will contact a parent/guardian to discuss next steps and reinforce expectations.

If a student continues to break the same rule after the third strike, they may be sent home at the family's expense. We generally apply the 3-strike model per rule, not cumulatively—meaning consequences do not automatically stack across unrelated issues.

MAJOR VIOLATIONS

Some actions cannot follow the three-strike process. Egregious violations or anything covered under our zero tolerance policies will result in immediate and serious consequences, up to and including being sent home without warning. These include:

- Any form of verbal, physical, or sexual abuse
- Entry into the opposite-gender dorm area
- Possession or use of alcohol, drugs, vaping devices, or any illegal substance
- Any sexual activity or possession of sexual materials
- Actions that seriously endanger safety or wellbeing
- Extreme defiance or refusal to comply with leaders

OUR COMMITMENT

Parents, thank you for trusting us with your students. Students, thank you for committing to a week of honoring God and one another. Our hope is that every camper comes home with great memories, deeper friendships, and a heart that looks more like Jesus.